

**Richford Town School District
Regular Meeting of Board of Directors
Richford High School Library
Monday, September 28, 2009
5:00 P.M.**

Unapproved *** Minutes ***** Unapproved**

Board Members Present: Evan Mercy, Hib Doe, Marianne Hall, Tina Lamos (6:45 p.m.)

Board Members Absent: Scott Alderman

Administration: Jay Nichols, Dale Guertin, Nathan Demar

Administration Absent: Roger Gagne

Visitors: Carol Hickey, Christine Amyot, Jenna Brouillard, and Doug MacDonald

Minutes

A motion was made by Marianne Hall and seconded by Hib Doe to accept the minutes of April 27, August 24 and September 3. Motion passed unanimously.

Math Presentation

Carol Hickey, Christine Amyot, and Jenna Brouillard shared with the board on how their After School Math Program was going. They said that they sent out 50 surveys and 16 were returned. They hold the program on Monday afternoons, and it has been running for three weeks. They have from 6 to 9 students each week. Students are enjoying the program and it is going very well. They hope to have more students attend in the future.

Finance – Hibbard Doe

Hib shared that we are doing well to date.

There was discussion regarding the tuition rate. Currently, it is set at a rate that is more than needed. A motion was made by Hib Doe and seconded by Marianne Hall to amend the tuition rate from \$12,152 to \$11,800. Motion passed unanimously.

Budget meeting dates were set for November 19, December 17 and January 7. The budget needs to be finalized as of January 14, 2010.

Board Business

There was discussion about the chain of command. A recommendation was made by the board for Mr. Guertin to make an amendment to the Teacher Handbook with the chain of command to be Principal, Superintendent then School Board.

5:25 p.m. Board entered Executive Session on a motion made by Hib Doe and seconded by Marianne Hall. Motion passed unanimously.

5:32 p.m. Board withdrew from Executive Session on a motion made by Hib Doe and seconded by Marianne Hall. Motion passed unanimously.

There was discussion about what would happen with the H1N1 virus this year if there were a lot of illnesses. Mr. Nichols said if there were a lot of teachers sick with the virus, it was possible that school would be closed for a couple of days.

Jay Nichols – Superintendent

Administrator's Jury Duty

Mr. Nichols shared with the board that there is nothing in the Administrators' contracts regarding Jury Duty. He would like a motion that says *Authorize Superintendent of Schools to add an addendum to the Administrator's Contract providing that if the Administrator has to serve Jury Duty, the Administrator will be paid at his/her per diem rate and the day will be considered a civic duty.* A motion was made by Marianne Hall and seconded by Hib Doe to accept this addendum. Motion passed unanimously.

H1N1 Clinics

Mr. Nichols let the board know that two clinics will be held, one at the Enosburg Falls Middle/High School and the other at Richford Jr.-Sr. High School. Berkshire and Montgomery students will be going to RHS and Bakersfield and Enosburg Elementary students will be going to EFMHS to get vaccines. We will only conduct the clinics if we are under the Vermont Department of Health umbrella for liability. Vaccines will be offered to all students and any employees who are considered at risk.

Board Appreciation / Celebration Evening

The Board Appreciation is this Thursday, October 1, 2009 from 6:00 to 8:00 p.m. at Enosburg Middle/High School. Heather Lynn will be there to do a presentation.

Principals' Goals and Evaluation Format

Mr. Nichols handed out Mr. Gagne's and Mr. Guertin's goals for the school year. He will be meeting with both principals once a month one on one. There will be a survey that will be sent to staff and faculty to be filled out and sent confidentially to the Superintendent's Office for compilation. These surveys will be discussed in executive session at the April meeting. Then, at the June meeting, Mr. Nichols will have their evaluations complete and the board can ask questions.

Richford Elementary School – Roger Gagne & Marianne Hall (presented by Mr. Nichols)

Girls' & Boys' 5th and 6th Grade Soccer Coaches

Mr. Nichols presented Susan Zeineth-Collins for the Girls' soccer coach (with pay of \$330) and Bill Collins for the Boys' soccer coach (with pay of \$360). A motion was made by Hib Doe and seconded by Marianne Hall to accept both coaches. Motion passed unanimously.

Richford High School – Dale Guertin and Scott Alderman

Climate Change Grant

Mr. Guertin is still waiting for the grant agreement from the State. Garry Shover and Richard Flint are looking into sensor lights. Garry is getting bids for Gene's Electric, G & G Electric, and Legault Electric.

Mr. Guertin shared with the board that Control Technologies said that we are getting 65% more circulation than needed in the gymnasium. They recommend a wall-mounted CO2 detector. The cost will be \$3757. Dale has the board's support.

Cooperative Team Wrestling Proposal

The wrestlers from Richford Jr.-Sr. High School have been wrestling with the Enosburg Falls High School team for the past few years as independents. Mr. Guertin requested that our students be able to be part of the Enosburg team. A motion was made by Hib Doe and seconded by Marianne Hall to allow Richford students to participate with Enosburg. Motion passed unanimously.

Wood Chips

Mr. Guertin explained that last year the High School purchased its wood chips from Gerald Fortin at \$75 per ton. Garry Shover and Richard Flint have let Mr. Guertin know that Foster & Company from Swanton are offering wood chips at \$53 per ton. They are 80% hardwood and 20% soft wood. The board agreed to buy from Foster & Company.

On-line Courses

Allison May sent out e-mails to colleges asking how they look at these courses. The response that she received from the colleges was that they accept them but with more information than just being listed on a transcript.

Other

Mr. Guertin shared with the board that the new key pad for the alarm system with teacher codes is up and running.

A motion was made by Marianne Hall and seconded by Hib Doe to accept the following basketball/cheerleader coaches: Jr. High Girls – Frank Clark, Jr. High Boys – Michael Hemond, JV Girls – Richard Flint, JV Boys – John Guebara, Varsity Girls – Tim Lyons, Varsity Boys – Dominic DeRosia, Varsity Cheerleaders – Lori Adams. Motion passed unanimously.

Mr. Guertin made a recommendation that the senior class be able to go to New York City for their class trip. The board said the class can proceed with their plans.

Jay Nichols (other)

Mr. Nichols discussed with the board about Administrators' Negotiations. A date of November 2, 2009 has been set. Mr. Nichols will contact each administrator to set up the meeting.

6:30 p.m. Board entered Executive Session for personnel on a motion made by Hib Doe and seconded by Marianne Hall. Motion passed unanimously.

7:40 p.m. Board withdrew from Executive Session on a motion made by Hib Doe and seconded by Marianne Hall. Motion passed unanimously. No action taken.

Respectfully Submitted,

Jane Fletcher
Board Secretary