

**Montgomery Town School District
Regular Meeting of the Board of School Directors**

**Montgomery Elementary School
Monday, September 14, 2009
4:30 p.m.**

School Board members attending: Bruce Mercy Morgan Daybell
 Tom Smith Charlie Purrier

Administrators: Beth O'Brien, Principal
 Jay Nichols, Superintendent
 Bill Samuelson, Business Manager

Others: Ruth Little

THESE ARE THE UNOFFICIAL MINUTES UNTIL APPROVED BY THE BOARD.

1. Charlie Purrier called the meeting to order at 4:34 p.m. Minutes of the June 8, 2009 were approved, as written, upon a unanimous vote.
2. Business manager: Bill Samuelson
 - a. Bill provided the monthly financial update. Pre-audit figures indicate carryover monies of more than \$200,000. Bill noted that approximately \$20,000 of that figure was from unanticipated revenues but a larger amount was from lower than projected high school expenses. A discussion followed regarding special education allocations and reimbursements.
 - b. The board agreed to meet on Monday, December 14th at 1 p.m. for FY11 budget development.
3. Superintendent's Report: Jay Nichols
 - a. Jay told board members that October 1st has been set as a tentative date for the Board Member Appreciation gathering and that he would notify them when the date was confirmed.
 - b. Jay initiated a discussion about pay rates for school support staff. He said he would like the superintendent to be the person determining the contract offer for support staff in all the FNESU schools that do not already have a salary schedule for that purpose. Montgomery board members expressed satisfaction with their current practice, wherein the principal takes responsibility for setting the rate and seeking approval from the school board before offering the contract.
 - c. Jay reviewed the principal's goals and evaluation packet and explained that it would be a year long process.
 - d. Jay asked the board to consider amending administrators' contracts with regard to jury duty. After a short discussion, Bruce Mercy made a motion to add language to contracts for administrators stating that they would receive regular pay and not lose any benefits while serving jury duty. Morgan Daybell seconded the motion and it passed 4-0.
 - e. Jay described how a swine flu vaccination clinic could be set up at school to provide free vaccine to at-risk students, but said liability issues need to be resolved first. He said that the state is recommending this and would actually provide manpower as well as supplies for the larger schools.

4. Principal's Report: Beth O'Brien
 - a. Beth told board members that Sue Zeineth-Collins is going to be recognized as an Outstanding Teacher at a ceremony at UVM in October.
 - b. Beth said that faculty and student handbooks have undergone an extensive review during this year's update. She said that faculty handbooks were delivered electronically this year as a cost-saving measure. Morgan Daybell noted a small typo in the faculty handbook, then made a motion to approve the 09-10 student and faculty handbooks. Tom Smith seconded the motion and it passed 4-0.
 - c. Beth noted that materials in the new MacMillan McGraw Hill reading program have been paid for by a combination of general fund, grant and ARRA monies.
 - d. Beth told the board that Open House is scheduled for Tuesday, October 27th from 6 to 7 p.m. She explained that soccer games this season will all be held away due to the fact that the recreation field is being refurbished. Beth brought a request from Guy LaPlant to continue his arrangement with Montgomery to teach TaeKwonDo at school one afternoon per week. The board unanimously approved the request.
 - e. Beth informed the board that the focus at the supervisory union level in-service at the beginning of the year was curriculum mapping, and at the local level, health, discipline and library automation trainings for staff. Beth noted a very smooth start to the school year, and praised the work done by the custodians and the secretary in particular, to get everything ready for a great start to the school year.
 - f. The next regular meeting of the board was changed to October 5, 2009, because Beth will be out of town the second Monday in October. Beth expressed appreciation to the board for accommodating her schedule. The policy development meeting was changed to 2 p.m., October 5th as well.
 - g. Beth asked the board to approve the EPSDT proposal for FY10. The proposal includes money for physical fitness activities, services of the Tooth Tutor, and Red Cross certification trainings. Morgan Daybell made a motion to approve the proposal, Tom Smith seconded the motion and it passed 4-0.
5. Tom Smith made a motion to enter Executive Session for discussion of negotiations and personnel. Morgan Daybell seconded the motion and it passed 4-0. The board moved into Executive Session at 5:58 p.m. and out at 6:23 p.m. No action was taken.
6. The meeting was adjourned at 6:23 p.m.

Respectfully submitted,


Ruth Little